

# State and municipal administration

South Ural State University

Degree or qualification is awarded: **Bachelor**

Language of study: **Russian**

Mode of study: **distance learning, extramural**

Duration: **3 years**

Availability of free education: **no**

Price: **46 800RUB**

Programme webpage at the university website: <http://ode.susu.ru>

Programme curator: **Demin Alexandr Alekseevich**

Tel.: **8(351)2679810**

E-mail: [iodo@susu.ru](mailto:iodo@susu.ru)

Professional career of graduates:

- Head of the Department

Chief specialist, etc.

The place of future work:

- Administrations of all levels
- Treasury And financial services, regions and districts
- Funds of social, medical, pension insurance, etc.

Study subjects:

- Management science
- The basics of state and municipal management
- The system of government
- Municipal management
- State and municipal service
- Administrative law
- Civil law
- Constitutional law
- Safety
- Forecasting and planning
- Ethics of state and municipal service
- Basics of personnel management
- Social psychology
- History of public administration
- Business communication
- The adoption and implementation of state decisions
- Employment law
- The basics of office management
- Organization theory
- Regional governance and territorial planning
- Public relations in government
- Taxes and taxation
- Innovation management
- Sociology of management
- Project management
- Marketing of territories
- Economics of the public sector
- State and municipal finances
- The management of state and municipal property

- The management of state and municipal order
- Social protection and regulation of employment
- Regional policy of the state
- Research work
- The economy of the municipal enterprise
- Analysis of financial and economic activities of municipal enterprises
- Finance of budget organizations
- State and municipal financial management
- Management of municipal economy
- Management of land relations in the municipality
- Audit of efficiency of use of state and municipal resources
- Budget planning and forecasting
- Social administration of the municipal formation
- Management of housing and communal services
- Management, public relations
- Study of the socio-economic and political processes
- Municipal law
- Land law

### **Specializations within this programme**